



**RHODE ISLAND BOARD OF GOVERNORS FOR HIGHER EDUCATION  
PERSONNEL COMMITTEE**

---

A meeting of the Personnel Committee was held on August 24, 2011, at the offices of the Rhode Island Board of Governors for Higher Education, 80 Washington Street, Ste. 524, Providence, Rhode Island. Committee Chair, Joseph White, declared a quorum present and called the meeting to order at 3:10 p.m.

**Present:** Joseph White, Eva-Marie Mancuso, and William Maaia

**Absent:** none

**Others**

**Present:** Ray M. Di Pasquale, Commissioner; General Counsel Ronald A. Cavallaro, and Anne Marie Coleman, Director of Labor Relations

Chair White welcomed everyone to today's meeting.

**1. Acceptance of the Agenda**

On a motion duly made by William Maaia and seconded by Eva-Marie Mancuso it was

**VOTED:** That the Personnel Committee accept the agenda for the meeting of August 24, 2011.

YEAS: Joseph White, Eva-Marie Mancuso, and William Maaia

NAYS: 0

All in favor. None opposed.

**2. Approval/Acceptance of the Minutes**

On a motion duly made by Eva-Marie Mancuso and seconded by William Maaia it was

**VOTED:** That the Personnel Committee accept the minutes of the open session of the October 15, 2010 meeting.

YEAS: Joseph White, Eva-Marie Mancuso, and William Maaia

NAYS: 0

All in favor. None opposed.

Commissioner Di Pasquale provided a brief overview/orientation as to the Board's policies and procedures for the evaluation of the presidents and the commissioner. He indicated that the primary function of the Personnel Committee is to perform these evaluations on an annual basis, make recommendations with regard to the hiring of presidents and the commissioner, and perform contract renewal evaluations and make recommendations to the Board of Governors.

Typically, the Board has entered into three-year contracts with each of the presidents and with the commissioner. The contracts run concurrently with the fiscal year (July 1 through June 30). Under the current policy and procedures, the full Board must vote on contract renewals at least six months prior to the expiration of the contract.

The Committee also has the option, under the current Board policy and procedures, to hire an outside consultant to assist in contract renewal evaluations.

The Committee may also consider and make recommendations for changes in the current policy and procedures. The Committee discussed and agreed to incorporate an annual mid-year review of the presidents and commissioner.

The Committee reviewed the suggested Areas of Inquiry prepared by General Counsel Cavallaro and also suggested questions and/or areas of inquiry for the evaluative process.

### **3. Adjournment**

On a motion made by Eva-Marie Mancuso and seconded by William Maaia the Committee voted to adjourn.

**VOTE:** YEAS: Joseph White, Eva-Marie Mancuso, and William Maaia

NAYS: 0

All in favor. None opposed.

The Personnel Committee meeting adjourned at 4:57 p.m.